

User Manual for New Proposal Submission and Online Data Entry
▪Mid-Career Researchers Program for 2018

Inquiries regarding the integrated research support system:
Research Consultation Center, National Research Foundation of Korea (1544-6118)

1. Pre-application Checklist

▷ **The research participants including the principal investigator (PI) and collaborator must confirm the registration at the Korean Researchers Information (KRI) in advance and update it with the latest information.**

- KRI registration procedure is as follows: Membership registration → Conversion to a researcher membership → Approval by the host institute

▷ **Please complete the Research Proposal considering the following items.**

- Annual research funds (50 million to 300 million)
- The scale of total research funds (50 million to 1.5 billion)
- Total research period (1 to 5 years)
- Individual or joint research (an collaborator is equivalent to a PI)

▷ **Please use the online application system.**

- Please, prepare the items required for online entry in advance.
- When filling out the details for an online application, please make sure to consult this guideline and the instructions on filling out an item below each tab on the application page.

▷ **After completing the researcher application, the host institute retains the right to return the application or cancel its approval.**

- In the case where it is necessary to modify the registered content after completing the application, please make sure to request the host institute to return the application, and then reapply for approval after making the necessary revision.

▷ **Please make sure that the application status is “Application Complete” prior to the time of the deadline for researcher applications.**

-The system will be automatically restricted at the time of the deadline for researcher applications (Dec. 6, 2017, 18:00).

- In some cases, the applicant may not be able to complete an application upon clicking [Complete Application] due to an error in the data entered online and other restrictions. Before uploading files including the Research Proposal, please click [Complete Application] to confirm whether there are any errors in the data entered or any restrictions in effect.

(If the Research Proposal is not attached the application will not be completed due to the omission of required documents.)

▷ **The research funds requested in the application include indirect costs.**

Indirect costs are calculated by applying the indirect cost ratio in cases where the institute has announced the indirect cost ratio; otherwise, indirect costs are automatically calculated by selecting one of five types.

- Please, confirm the applied indirect cost ratio when requesting approval from the host institute to complete the application.

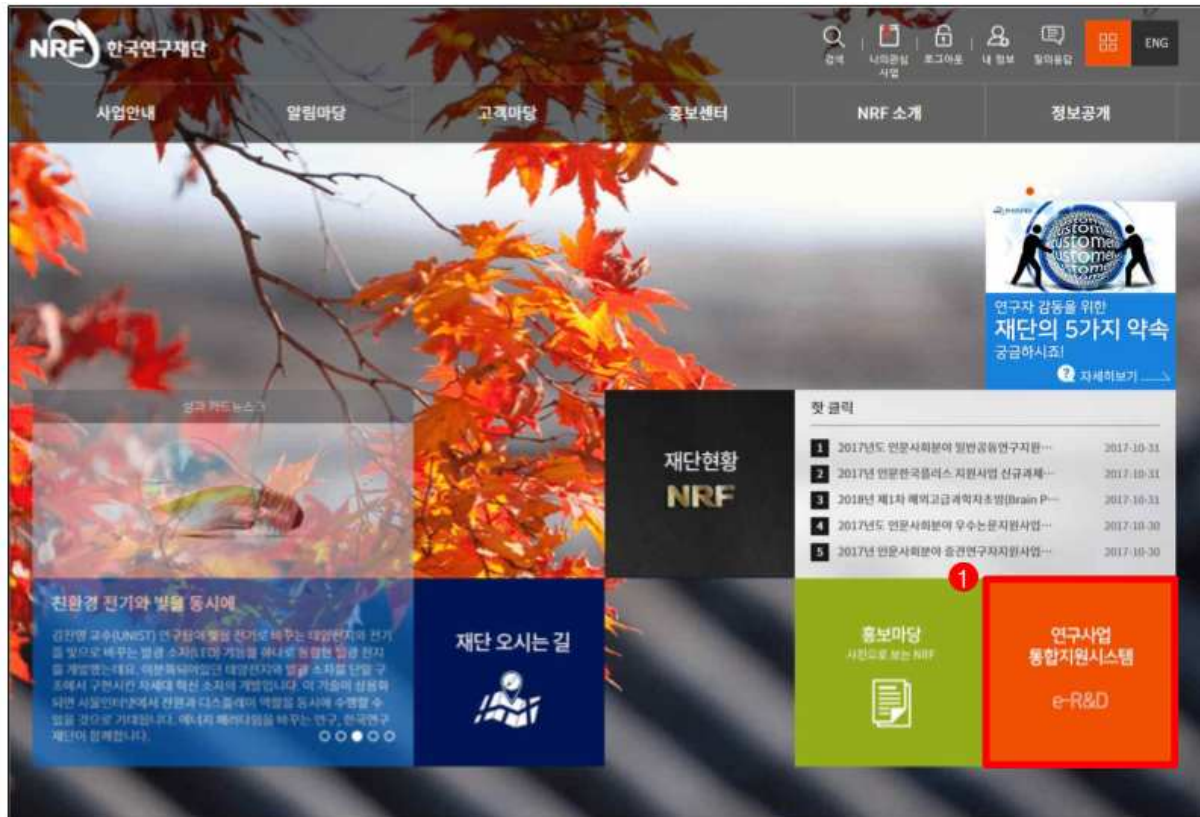
- If an incorrect selection is specified as the host institute registered with the KRI, the incorrect indirect cost ratio may be applied.

▷ **Before filling out details regarding research funds online, please refer to “Criteria for R&D Funds Calculation and Execution” in the application guidelines.**

- The aforementioned section describes detailed funding and execution criteria regarding each item (labor cost, research activity expense, research project implementation expense, research equipment/materials cost, research allowance, etc.).

- For inquiries regarding the calculation of research funds upon reading the cited references, contact the Research Consultation Center at the NRF (1544-6118).

2. Login (1)



❖Note

Type “http://www.nrf.re.kr” in the address bar of the Internet browser to access the NRF website.

①Click “**Integrated Research Support System(e-R&D)**” from the menus on the main page.

2. Login (2)

▪ This page provides instructions on accessing the integrated research support system directly, logging in and signing up for the system, and using the Forgot ID/PW? function.



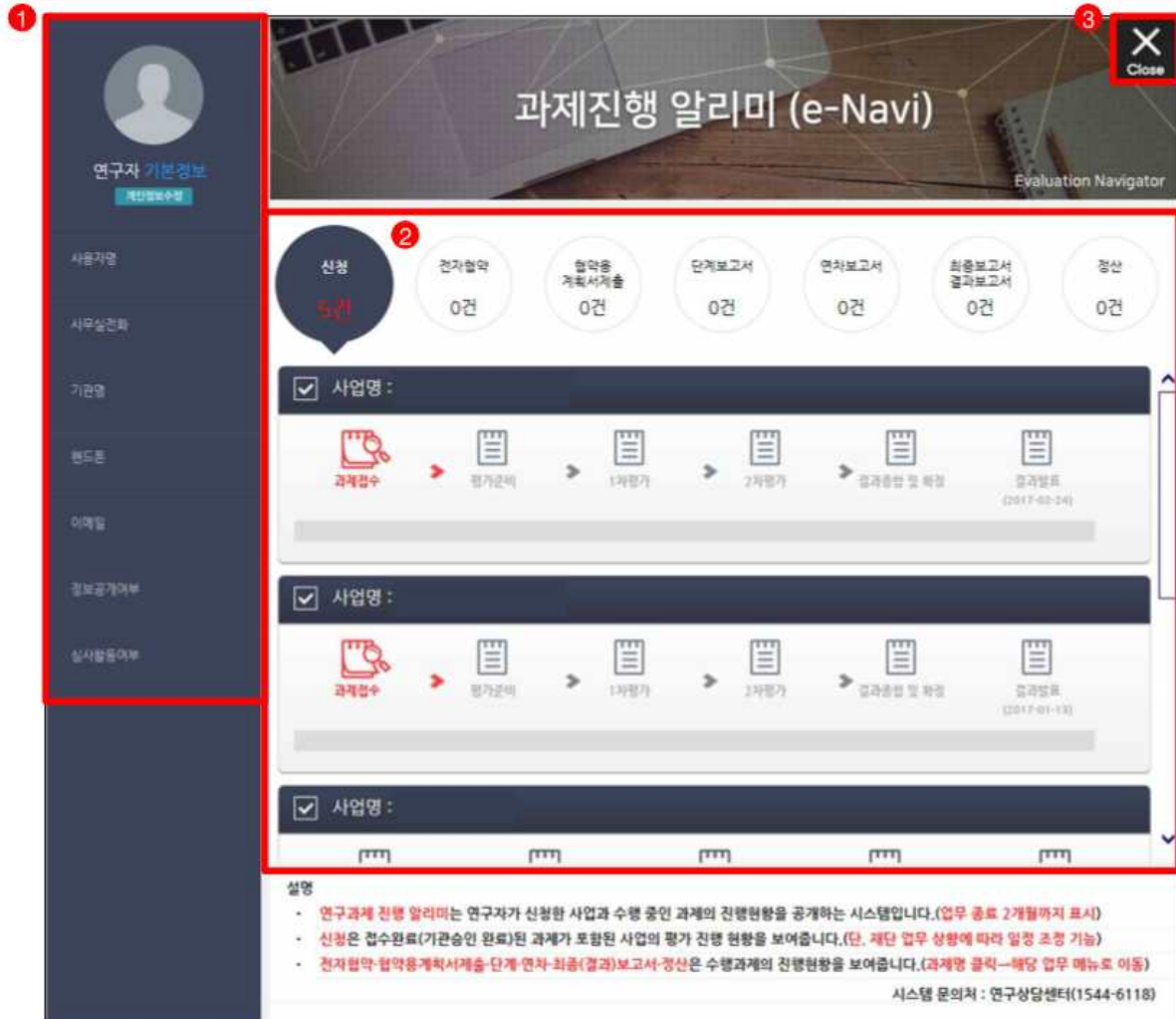
❖Note

Type <http://www.ernd.nrf.re.kr> in the address bar of the Internet browser to access **the integrated research support system** directly.

- ① **Log in:** Enter the registered user ID and password, and click “Login.”
- ② **Join :** If you are not registered in the ‘NRF’ you may sign up for a membership to use the system.
- ③ **Forgot ID/PW? :** If you have forgotten your registered ID or password, you may recover it by clicking this button.

3. Project Progress Notification Page (e-Navi)

- This page outlines the Project Progress Notification (e-Navi) screen.



❖Note

The above screen is shown when the applicant accesses the integrated research support system.

- ① **Researcher's personal information:** This shows personal information registered with the KRI, and you can check for any incorrect information. To make a change in personal information, click [Edit My Personal Information] (redirects to the KRI).
- ② **Programs undergoing application/implementation:** This shows programs currently undergoing the application or implementation process, and the evaluation process for completed applications.

4. Application Page [My NRF]

- This page outlines the My NRF screen.

The screenshot displays the 'My NRF' interface with the following sections:

- Personal Information (1):** A form containing fields for login ID, user name, business registration number, password, research ID, institution name, phone number, and email.
- Application Process (2):** A table showing the progress of various programs. The table has columns for NO, application year, program name, stage/branch, application period, remaining time (3), and status. The status column includes '신청하기' (Apply) buttons.
- Application Submission Status (4):** A table showing the status of submitted applications. The table has columns for NO, application number, program name, project name, application year, stage, branch, project status, application category, and status. The status column shows '신청서(신청)' (Application) and '준' (Submitted).

❖ Note

- ① **Personal information:** This shows personal information registered with the KRI to check for any incorrect information.
- Personal information may be edited through the personal information registered with the KRI.
- ② **Programs undergoing the application process:** This shows the list of programs currently undergoing the application process, and you can apply by clicking [Apply].
Select from the following:
 - [New proposal under 2018 Mid-Career Researchers Program (total research funds of 50 million to 300 million won)]
 - [New proposal under 2018 Mid-Career Researchers Program (total research funds of more than 300 million to 500 million won)]
 - [New proposal under 2018 Mid-Career Researchers Program (total research funds of more than 500 million won)]
- ③ **Application:** Confirm the desired program and click [Apply] to begin the application process.
- ④ **Application submission status:** This shows the list of applications submitted for programs currently accepting applications

5. Proposal Information Required for Application

▪ This page outlines the Proposal Information Required for Application screen.

연구과제신청

○ 개인정보 확인 1

성명✓	소속✓
전공✓	직위✓
전자우편✓	
연락처	연구실연락처
	핸드폰
	자택연락처

귀하의 개인정보는 한국연구자정보(KRI)에서 수정하실 수 있습니다.

2 한국연구자정보(KRI) 이동하기
기초사업 평가학문분야(RB분야)

○ 연구과제 신청

접수설명

※ 개인의 연구업적(논문, 특허 등)은 과제평가시 활용할 예정이오니, 연구자분들께서는 '한국연구자정보(KRI)' 시스템에서 개인 성과정보를 반드시 업데이트해주시기 바랍니다.

※ 연구과제 신청하시기 전에 개인정보를 꼭 수정하여 주십시오.

※ 개인정보를 모두 확인하시고 신청서작성을 시작하여 주십시오.

※ 신청완료 후에도 온라인 신청기간내에 수정하실 수 있습니다. 수정완료 후에도 꼭 신청완료를 다시 클릭해 주셔야 신청이 완료됩니다.

※ 연구과제를 신청완료 후에 기관승인이 처리된 과제는 수정 및 삭제가 불가합니다.

※ 전산장애관련문의 : 1544-6118

○ 사업신청정보

사업명		연구형태	선택
사업년도	2018		선택
연구기간	선택		단독 연구
	1년		공동 연구 (일반)
	2년		
	3년		
	4년		
	5년		

3

4

5 신청

❖ Note

- ① **View personal information:** Confirm whether the principal investigator's personal information is correctly registered.
- ② **Go to the KRI:** Go to the KRI in order to update your personal information.
- ③ **Research type:** Select [Individual Research], or if you have a collaborator, select [Joint Research].
- ④ **Research period:** Select the duration of the research project (1 to 5 years).
- ⑤ **Application:** Click [Apply] to recheck the main checklist and application information and be redirected to the online entry window.

※ If the title, period, or type of research is incorrectly selected, you must select [Cancel Application] and restart from the beginning, therefore please exercise caution.

6. Main Checklist

- This page outlines the Main Checklist screen.

○ 주요확인사항		
아래 사항은 한 가지라도 [아니오]가 있을 경우 신청서 접수가 무효처리되는 중요사항이오니 다시 한 번 해당사항이 없는지 점검하고신청제한 조건에 해당사항이 없는 경우 확인란에 체크[예]하여 주십시오. 부정확하게 입력하여 과제가 선정될 경우 그 선정을 취소할 수 있으니 정확하게 확인하십시오.		
확인 사항	확인 사항	
	예	아니오
<p><국가연구개발 과제 수행가능 과제 수></p> <p>✓ 주관연구책임자, 공동연구원, 참여연구원은 금번 신청과제를 포함하여 국가연구개발사업에 5개 이내, 이중 연구책임자로 3개 이내 연구과제에 참여하고 있습니까? (수행 중인 연구과제가 없는 경우도 포함)</p> <p>※ '국가연구개발사업의 관리 등에 관한 규정' 제32조 ②항의 예외조항에 해당하는 경우 참여 연구과제수에서 제외 (예외조항 적용 여부는 해당 타 과제를 관리하는 전문기관 담당자에게 반드시 확인한 후 신청하시기 바라며, 사후 사실과 다를 경우 신청무효 처리)</p>	<input type="radio"/>	<input type="radio"/>
<p><국가연구개발과제 참여제한></p> <p>✓ 만일 주관연구책임자, 공동연구원, 참여연구원이 국가연구지원기관에 의거 연구개발사업 참여가 제한된 사실이 있다면 금번 신청과제 접수마감 1일전을 기준으로 제한조치가 완전히 해제될까요? (해당사항이 없으면 "예"에 표기하십시오.)</p>	<input type="radio"/>	<input type="radio"/>
<p><연구 신청 및 참여제한></p> <p>✓ 주관연구책임자 및 공동연구원이 개인 기초연구사업(신진연구, 중견연구, 리더연구 및 이공학계인기초연구사업(교육부) 포함)을 연구책임자로 수행 중인 경우 신진연구 신규과제 신청이 제한 됩니다. 현재 수행 중인 개인 기초연구사업 과제가 있습니까?</p> <p>※ 현재 연구책임자로 수행 중인 연구과제가 신규과제 연구개시일부터 10개월 이내에 종료될 경우 수행 중인 연구과제에서 제외</p>	<input type="radio"/>	<input type="radio"/>
<p><과제의 중복성></p> <p>✓ 국가연구개발사업으로 추진하였거나 추진 중인 과제의 중복되지 않습니까?</p>	<input type="radio"/>	<input type="radio"/>

❖ Note

① To apply for a project, click [Yes] after confirming that there is no cause for disqualification that you are not applicable for, and click [Save] at the bottom of the screen.

You may not apply if you are applicable for disqualification from failure to comply with the following main checklist.

- Compliance with the limitation on the number of national research and development projects that a researcher may participate in (Three Projects as a PI and Five Projects as a Collaborator Rule)
- Withdrawal of the restriction from participation in national R&D projects at least 1 day before the deadline for researcher applications
- Compliance with the rule of "One Person, One Basic Research Project in Science and Engineering"
- Selection of research content that does not overlap with another ongoing or completed project under a national research and development program
- Compliance with the limitation on the length of the Research Proposal

※ If a project is found to have been registered with incorrect information upon being selected, the selection may be withdrawn, and if violation of the limitation on the length of the Research Proposal is found, demerits will be given during evaluation.

7. Online Entry - 1) Application Form (1)

- This page outlines the Application Form tab.

연구과제신청						
접수명						
유형			연구자접수기간			
신청기간	연구형태			주관기관승인기간		
1)지원신청서	2)요약문	3)인건비	4)대표적연구실적	5)최근5년간 기타실적	6)수행완료과제	7)진행중과제
8)연구비집행계획	9)학생인건비(사행)	10)학생인건비(미사행)	11)연구활동비	12)연구과제추진비		
13)연구장바재료비	14)연구수당	15)기종료Grant사업(해당자)	16)우수성과선정내역(해당자)	17)연구계획서		
신청완료						
○ 과제기본정보						
① 부처사업명(대)				보안등급(보안, 일반)	✓	일반
② 사 업 명				공개가능여부(공개, 비공개)	✓	공개
③ 세부사업명(소)						
④ 과제성격(기초, 응용, 개발)	✓	기초		④-1 실용화 대상여부(실용화, 비실용화)	✓	비실용화
⑤ 과 제 명	국 문	✓				
	영 문	✓				
⑥ 주관연구기관	✓					
⑦ 협동연구기관						
⑧ 주관연구책임자	성 명			직급(직위)		
	소속부서			전 공		

❖ Note

Enter/Check basic project information.

- ⑤ **Project title:** Enter the Korean and English title of the project.
- ⑧ **Principal investigator (PI):** Check the PI's personal information.

7. Online Entry - 1) Application Form (2)

▪ This page outlines the Application Form tab.

연구과제신청

접수명			
유형	연구자접수기간		
신청기간	연구형태	주관기관승인기간	

1) 지원신청서	2) 요약문	3) 인건비	4) 대표적연구실적	5) 최근5년간 기타실적	6) 수행완료과제	7) 진행중과제
8) 연구비집행계획	9) 학병인건비(사별)	10) 학병인건비(미사별)	11) 연구활동비	12) 연구과제추진비		
13) 연구장바재료비	14) 연구수당	15) 기종로Grant사업(해당자)	16) 우수성과 선정내역(해당자)		17) 연구계획서	

신청완료

㉔ 연구개발비 및 참여연구원수 (단위: 천원, M/Y)

년차	정부출연금 (A) <small>단위: 천원</small>	기업체부담금			정부외 출연금 (E)	상대국 부담금 (F)	합계 G=(A+D+E)	참여 연구원수
		현금 (B)	현물 (C)	소계 D=(B+C)				
1	0	0	0	0	0	0	0	0
2	0	0	0	0	0	0	0	0
3	0	0	0	0	0	0	0	0
4	0	0	0	0	0	0	0	0
5	0	0	0	0	0	0	0	0
합계	0	0	0	0	0	0	0	0

㉕ 총연구기간 ☒ -

㉖ 다년도(단계) 협약 연구기간 ☒ -

㉗ 당해연도 연구기간 ☒ -

㉘ 참여기업

중소기업수	대기업수	기타	계
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

㉙ 국제공동연구

상대국연구기관수	상대국연구개발비	상대국연구책임자수
<input type="text"/>	<input type="text"/>	<input type="text"/>

❖ Note

Enter/Check basic project information.

⑨ **R&D Funding and number of research participants:** Enter the R&D funding (government contribution) and the number of research participants required during the research period.

※ 1st year: 2018

※ For R&D Funding (government contribution), enter the total yearly amount(direct cost + indirect cost) including indirect costs, and the amount should be equal to the total amount specified in the [8] **Research Fund Execution Plan** tab.

(For indirect costs, contact the manager of research projects at the host institute.)

※ For the number of research participants, enter the number of all research participants (including research assistants) except for the principal investigator.

⑩ **Total research period:** Check the commencement date and end date of the project.

⑪ **Multi-year (phase) agreement research period:** Same as ⑩

⑫ **Research period in the corresponding year:** Check the commencement date and end date of the project in 2018, the corresponding year of the program.

7. Online Entry - 1) Application Form (3)

▪ This page outlines the Application Form tab.

연구과제신청

접수명: _____

유형: _____ 연구자접수기간: _____

신청기간: _____ 연구형태: _____ 주관기관승인기간: _____

1) 자원신청서 2) 요약문 3) 인건비 4) 대표적연구실적 5) 최근5년간 기타실적 6) 수행완료과제 7) 진행중과제

8) 연구비집행계획 9) 학병인건비(사별) 10) 학병인건비(미사별) 11) 연구활동비 12) 연구과제추진비

13) 연구장바채로비 14) 연구수당 15) 기종료Grant사업(해당자) 16) 우수성과선정내역(해당자) 17) 연구계획서

신청완료

1 연구책임자 인적사항

성명: _____ 국문: _____ 휴대전화: _____

연구자등록번호: _____ E-mail: _____

2 심사분과 및 평가학문(RB)분야

평가학문(RB)분야: _____

심사분과(한글명칭): _____ ※ (평가학문분야(RB)를 선택하면 심사분과는 자동 등록됩니다.)

3 연구분야

코드구분	중심분야		관련분야 1		관련분야 2		관련분야 3		관련분야 4	
	코드	비중	코드	비중	코드	비중	코드	비중	코드	비중
국가과학기술 표준분류	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
국가과학기술 표준분류(적용분)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
과학기술 분야분류	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6T 기술분류	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NTRM 분류	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4 저장

❖ Note

- ① **PI's personal information:** Enter the PI's mobile phone number and e-mail address.
- ② **Evaluation division and field of study for Review Board (RB):** Select the field of study for RB appropriate for your research content
 - Selecting a field of study for RB will automatically select an evaluation division
 - ※ Refer to [Specified Field of Study for RB] by searching [Search Code]-[Field of Study for RB (Application Field)] at the top of the integrated research support system page.
- ③ **Research field:** Enter the core field appropriate for your research content.
 - When entering additional fields other than the core field, the proportion of all fields must total 100%.
- ④ **Save:** In all tabs, you must click [Save] in order to save the data that you entered.

7. Online Entry – 2) Summary

- This page outlines the Summary tab.

연구과제신청

접수명:

유형: 연구자접수기간:

신청기간: 연구형태: 주관기관승인기간:

1) 지원신청서 2) 요약문 3) 인간비 4) 대표책임구실액 5) 최근5년간 기타실적 6) 수련완료과제 7) 진행중과제

8) 연구비집행계획 9) 학생인건비(사별) 10) 학생인건비(미사별) 11) 연구활동비 12) 연구과제추진비

13) 연구장비재료비 14) 연구수당 15) 기종로Grant사업(배당자) 16) 우수성과 선정내역(배당자) 17) 연구계획서

신청완료

○ 연구요약문

연구목표_국문 (500자 내외)

현재 0 byte / 1500 byte (최대 국문 500내외/최소 50자 이상)

연구내용 (1000자 내외)

현재 0 byte / 3000 byte (최대 국문 1000내외/최소 50자 이상)

기대효과 (500자 이내) (응용분야 및 활용범위 포함)

현재 0 byte / 1500 byte (최대 국문 500내외/최소 50자 이상)

중심어_국문 최대8개

중심어

데이터가 없음

등록추가 등록삭제 완료

Keywords_영문 최대8개

Keywords

❖ Note

Fill out each item of the Research Summary.

7. Online Entry – 3) Labor Cost (1)

- This page outlines the Labor Cost tab.

연구과제신청

접수명
유형
신청기간
연구형태
연구자접수기간
주관기관승인기간

1) 지원신청서 2) 요약문 3) 인건비 4) 대표적연구실적 5) 최근3년간 기타실적 6) 수행완료과제 7) 진행중과제
8) 연구비집행계획 9) 학생인건비(사별) 10) 학생인건비(파사별) 11) 연구활동비 12) 연구과제추진비
13) 연구결과발표비 14) 연구수당 15) 기종료Grant사업(해당자) 16) 우수성과선명내역(해당자) 17) 연구계획서

선택완료

○ 인건비

인건비구분	자격	성명	소속기관명	직급	직위	참여시작일	참여종료일	지급구분
		연구자 번호	소속부서명	국적	월급액	참여율(%)	참여개월수	총액
<input type="checkbox"/> 내부인건비	연구책임자							

신규 삭제

○ 인건비 입력

인건비구분: ☐ 내부 ☐ 외부

성명: ☐ 미입력

소속기관명:

국적:

직위:

참여시작일:

참여종료일:

월급액: (천원)

총액: (천원)

자격:

연구자등록번호:

소속부서명:

직급:

참여시작일: 2018-03-01

참여종료일:

참여자명:

참여자명:

지급구분:

❖ Note

Register researchers who will receive internal/external labor costs.

- Researchers to be registered here are searched in the KRI system, and therefore must be registered in advance.
- If you choose the [Joint Research] as the research type, you must register one collaborator.
- In the case of internal labor costs, the sum of the paid and unpaid costs must be equal to the research fund registered in the Research Fund Execution Plan in order to be able to complete the application.

※ Please refer to the next page for details on filling out this tab.

7. Online Entry – 3) Labor Cost (2)

- This page outlines the Labor Cost tab.

❖ Note

※ Under an Individual Basic Research Program, one person can participate in one project as a principal investigator (PI) or a collaborator.

※ Under a Mid-career Researchers Program, the PI must maintain a participation rate of 30%

※ Associate professors (permanent faculty members) and researchers at the same level can participate only as an collaborator and not as a research participant.

- Classification of labor cost: If the researcher belongs to the same institution as the PI, choose [Internal] labor cost; if the researcher belongs to another institution, choose [External] labor cost.

- Position: Choose one among [Principal investigator], [Collaborator], [Research participant], and [Research assistant].

(However, the PI must be registered under internal labor cost.)

- Name: You can search the names of researchers, and choose [Undecided] for researchers who not yet employed.

(However, researchers specified as [Undecided] must be registered by the conclusion of the agreement after the selection of the project.)

- Affiliated institutions: You can search the names of affiliated institutions.

- Department: Enter the name of the lowest-level affiliated department (in the case of universities, enter the academic major, or department; in the case of research institutions, enter the name of the department)

- Nationality, Rank, Position: Choose the applicable nationality, rank, and position.

- Participation commencement/end date: Choose the commencement/end date of participation in the research project after [March 1, 2018], the project commencement date.

- Participation duration in months: Enter the duration of participation in months according to the commencement/end date of the research project.

- Monthly wage: Enter the value equal to the total annual salary divided by 12 months.

- Participation rate (%) (= total amount / monthly wage / participation duration in months): This is the percentage of labor costs to be paid in the R&D funding, out of 100% as the total annual salary of the research participants.

- Total amount of wages (= monthly wage x participation duration in months x participation rate): The total amount of wages* during the research period based on the research institution's criteria shall be appropriated by applying the participation rate for the relevant project, but cannot exceed 100% of the total annual salary.

* Including the research institute's contribution to the four major insurances and the retirement benefit appropriation fund

- Classification of payment: If labor costs are included in the R&D funding, enter [Paid]; if excluded, enter [Unpaid].

※ In cases where the labor cost of government-funded research institutions and specified research institutions is not 100% secured
--

- Appropriation of labor costs for a new R&D project: Up to 130% of the sum of participation rates in all ongoing R&D projects
- Researchers already at the maximum limit may not appropriate their participation rate for the purpose of calculating the linked cost category (unpaid labor costs cannot be appropriated).
- KAIST, GIST, DGIST, and UNIST: The unpaid participation rate can be appropriated up to 30% per project, but research allowance cannot be appropriated.

※ The total amount (= monthly wage x participation duration in months x participation rate) must be equal to the amount of internal labor costs in the [Research Fund Execution Plan] tab.

7. Online Entry – 4) Representative Research Achievements (1)

- This page outlines the Representative Research Achievement tab.

연구과제신청

접수명

유형

연구자접수기간

신청기간

연구형태

주관기관승인기간

1) 지원신청서 2) 요약문 3) 인건비 4) 대표적 연구실적 5) 최근5년간 기타실적 6) 수행완료과제 7) 진행중과제

8) 연구비집행계획 9) 학생인건비(시행) 10) 학생인건비(미시행) 11) 연구활동비 12) 연구과제추진비

13) 연구경비재료비 14) 연구수당 15) 기공료(Grant)사업(배당자) 16) 우수성과선정내역(배당자) 17) 연구계획서

신청완료

대표적 연구실적

☐ 자격구분 구분 논문명/특허명 게재지 등록국가 (특허, 게재지) ISSN 게재연도 (등록연도) 역할 Impact Factor 비교

1 연구실적 추가 연구실적 저장 삭제

2 자격구분 -선택-

구분 -선택-

게재지 논문명/특허명

게재(등록)연도 등록국가

ISSN 역할

Impact Factor 비교

❖ Note

Enter the representative research achievements (papers, patents) of the principal investigator and collaborator.

※ Up to 5 representative research achievements can be registered among the achievements (papers, patents, etc.) announced in the last 5 years (from Jan. 1, 2013). (For Joint Research, up to 10 can be registered; 5 each for the PI and the collaborator.)

※ In cases where a researcher's role is not specified, please enter the author with an e-mail address included as the lead author (corresponding or first author).

※ Papers are limited to published articles (accepted or in press), and patents are limited to registered ones.

※ The impact factor and the number of citations should be based on JCR 2016 and Web of Science, respectively (when other standards are used, be sure to specify the standard in the Note section).

① **Add/Save a research achievement:** Research achievements are not linked to the KRI, and are instead directly entered one at a time by clicking [Add Research Achievement] and then clicking [Save Research Achievement].

② **Eligibility:** In cases of [Joint Research], the collaborator's achievements can also be registered.

- [Joint Research] can only be selected if the collaborator is registered under the labor cost.
- Registered country: Enter the country in which the journals and patents are registered.
- ISSN: Enter the publication number for a paper, which can be found by searching the title at <http://apps.webofknowledge.com/> or at the website of the relevant journal. If there is no ISSN, ISBN can be entered.
- Role: Enter the researcher's role as the lead, corresponding, or participating author.
- In the Note section, specify items that require separate mention, such as the number of citations and past awards.

7. Online Entry – 5) Other Achievements in the Recent Five Years

▪ This page outlines the Other Achievements in the Recent Five Years tab.

❖ Note

Enter additional achievements (other than papers and patents) of the principal investigator and the collaborator.

※ Up to 5 research achievements other than papers and patents (guest lectures at international conferences, participation as editor of international academic journals, technology transfer, books authored, etc.) in the last 5 years (from Jan. 1, 2013) can be registered as additional achievements.

① **Add/Save additional achievements:** Enter achievements one at a time by clicking [Add Additional Achievement] and save them by clicking [Save Additional Achievement].

② **Eligibility:** In cases of [Joint Research], the collaborator's additional achievements can also be registered.

- [Joint Research] can only be selected if the collaborator is registered under the labor cost.

7. Online Entry – 6) Completed Project

▪ This page outlines the Completed Project tab.

연구과제신청

접수명			
유형	연구자접수기간		
신청기간	연구형태	주관기관승인기간	

1) 지원신청서	2) 요약문	3) 인건비	4) 대표적연구실적	5) 최근5년간 기타실적	6) 수행완료과제	7) 진행중과제
8) 연구비집행계획	9) 학생인건비(사행)	10) 학생인건비(미사행)	11) 연구활동비	12) 연구과제추진비		
13) 연구장바재료비	14) 연구수당	15) 기종료Grant사업(해당자)	16) 우수성과선정내역(해당자)	17) 연구계획서		

주의사항 ※ 자세한 사항은 한국연구재단 홈페이지에 공지된 사업 공고를 참고하시고, 입력 오류 및 관련 문의는 한국연구재단 연구상담센터(1544-6118)로 연락하시기 바랍니다.

○ 최근 5년 이내에 종료된 국가 R&D 과제의 수행 현황

성명	연구과제명		연구수행기관	참여시작일	참여개월수	참여율(%)
연구자번호	부처명	사업명	참여유형	참여종료일	총연구비(천원)	
<div style="border: 2px solid red; padding: 2px; display: inline-block;"> 1 <input type="button" value="수행완료과제 추가"/> <input type="button" value="수행완료과제 저장"/> <input type="button" value="삭제"/> </div>						
연구자	-선택-	연구자등록번호				
부처명		사업명				
연구과제명		연구수행기관				
참여시작일		참여종료일				
수행과제참여유형	::선택::	참여개월수				
참여율(%)		총연구비		(천원)		

❖ Note

Enter the completed projects of the principal investigator and the collaborator.

※ Describe the status of other research projects in which the researcher participated as the principal investigator or an collaborator that have been completed as of the commencement date of the new research project (Mar. 1, 2018).

① **Add/Save completed projects**: Enter completed projects one at a time by clicking [Add Completed Project] and save them by clicking [Save Completed Project].

▪ Department/Program title: Enter the government department that supported the completed project, and the title of the program under which the project was supported.

▪ Participation type: Choose either [Principal Investigator] or [Collaborator]

- Principal Investigator (if participating as the principal investigator such as the main principal investigator, cooperative principal investigator, general principal investigator, project manager, etc.)

- Collaborator (if participating as the collaborator, cooperative researcher, etc.)

▪ Total duration of participation in months: Enter the duration of participation in months for the entire research period.

▪ Participation rate: Enter the value of (1st year's participation rate + 2nd year's participation rate + ... + final year's participation rate) / total participation period as an integer.

▪ Total Research Fund: Enter the research fund, in units of a thousand won, allocated to the principal investigator for the entire research period.

7. Online Entry – 7) Ongoing Project

▪ This page outlines the Ongoing Project tab.

❖ Note

Enter the ongoing projects of the principal investigator and the collaborator.

※ Describe the status of other research projects currently being conducted by the principal investigator (the applicant) and the collaborator as of the commencement date of the new research project, to verify compliance with the principle of Three Projects as a PI and Five Projects Rule as an collaborator.

※ Exceptions: Projects supported by local governments and private-sector entities (companies), projects supported by the Ministry of National Defense (including the Defense Acquisition Program Administration), and BK21 projects

① Add/Save ongoing projects: Enter ongoing projects one at a time by clicking [Add Ongoing Project] and save them by clicking [Save Ongoing Project].

▪ Participation type: Choose either [Principal Investigator] or [Collaborator]

※ If the project is not applicable for the principle of Three Projects as a PI and Five Projects as an Collaborator, select [PI (N/A)] or [Collaborator (N/A)] in the participation type category and describe the reason in the Note section.

▪ Number of participation months: Enter the number of participation months of the research period in the corresponding year.

▪ Total research fund: Enter the research fund allocated to the PI during the entire research period in units of a thousand won, and cut off below the unit of a thousand won.

- Participation rate: Enter the participation rate of the corresponding year as an integer.
- Research fund of the corresponding year: Enter the funds (in units of a thousand won) assigned to the principal investigator who applied in the corresponding year, and cut off the amount below the unit of a thousand won.

7. Online Entry – 8) Fund Management Plan

▪ This page outlines the Fund Management Plan tab.

연구과제신청

접수명			
유형	연구자접수기간		
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1) 지원신청서	2) 요약문	3) 인건비	4) 대표적연구실적	5) 최근5년간 기타실적	6) 수행완료과제	7) 진행중과제
8) 연구비집행계획	9) 학생인건비(사행)	10) 학생인건비(미사행)	11) 연구활동비	12) 연구과제추진비		
13) 연구장비재료비	14) 연구수당	15) 기종료Grant사업(해당자)	16) 우수성과선정내역(해당자)	17) 연구계획서		

신청완료

○ 정부출연금 총괄표

간접비율 : -선택-

비목	인건비	내부인건비	(대학)간접비율이 고시되지 않은 대학(3%) (대학)2015년도 연구비 관리체계 평가 이후 설립된 대학(17%) (비영리기관)대학 회 비영리기관(17%) (영리기관)기업체 등 영리기관(5%) (영리기관)국가과학기술경쟁력강화를 위한 이공계지원 특별법에 따라 연구개발서비스업자로 등록된 기관(10%)												
			외부인건비	미지급	현금	현물	학생인건비	인건비 소계	연구장비.재료비	연구활동비	연구과제추진비	연구수당	연구비 소계	간접비	(간접비중연구실안전관리비)
직 접 비				0	0	0	0	0	0	0	0	0	0	0	0
				0	0	0	0	0	0	0	0	0	0	0	0
				0	0	0	0	0	0	0	0	0	0	0	0
				0	0	0	0	0	0	0	0	0	0	0	0
				0	0	0	0	0	0	0	0	0	0	0	0
				0	0	0	0	0	0	0	0	0	0	0	0
				0	0	0	0	0	0	0	0	0	0	0	0
				0	0	0	0	0	0	0	0	0	0	0	0
				0	0	0	0	0	0	0	0	0	0	0	0
				0	0	0	0	0	0	0	0	0	0	0	0

❖ Note

Enter the research funds for each year during the total research period in the summary of the Fund Management Plan.

※ The research fund must be entered in the unit of a thousand won, cut off below the unit of a thousand won, and in-kind contributions are not included.

※ Unpaid labor costs are not included in the total amount of research funds.

※ Research allowance shall be appropriated within 20% of labor costs (While paid/unpaid labor costs and student labor costs are included, the unpaid labor costs for government-funded research institutes and specified research institutes are excluded).

※ Please make sure that the total amount of contributions in the input screen under the [Application Form] tab matches the total amount of research funds such as [Labor Cost] under this tab and the year-on-year research funds under the Research Fund Execution Plan tab (If the amounts do not match, an error will occur).

※ Please make sure that research costs are specified for each year in the [Application Form] tab and this tab for the total research period in the application (for example, if you apply for a three-year research period, you will be required to list the research funds up to the third year in both tabs).

▪ **Indirect cost ratio:** In cases of an institution that announces its indirect cost ratio, the indirect cost ratio is listed as the announced ratio, while a separate ratio will be selected for an institution that does not announce its indirect cost ratio.

- If the incorrect KRI-affiliated institute has been selected, it can be classified as an institute that does not announce its indirect cost ratio.

- An announced indirect cost ratio cannot be changed, and if you enter the direct costs, the indirect costs will be automatically calculated.

7. Online Entry – 9) Student Labor Cost (for institutions with an integrated student labor cost management system)

▪ This page outlines the Student Labor Cost (for institutions with an integrated student labor cost management system) tab.

연구과제신청

접수명			
유형	연구자접수기간		
신청기간	연구형태	주관기관승인기간	

1) 지원신청서	2) 요약문	3) 인건비	4) 대표적연구실적	5) 최근5년간 기타실적	6) 수행완료과제	7) 진행중과제
8) 연구비집행계획	9) 학생인건비(시행) ▾		10) 학생인건비(미시행)	11) 연구활동비	12) 연구과제추진비	
13) 연구장비·재료비	14) 연구수당	15) 기종료Grant사업(해당자)		16) 최초혁신실현실	17) 우수성과 선정내역(해당자)	
18) 연구계획서	신청완료					

주의사항

1. 학생인건비는 투입되는 명수가 아니라 man-month로 계상합니다.

2. 박사과정 1명이 6개월동안 40%를 활용하신다면, man-month는 6개월×40%=2.4입니다. 학위 과정별 각 참여연구원의 man-month를 계산하여 합산으로 기재하시면 됩니다.

3. 총액은 월급여 * man-month 투입 총량 입니다.

※ 자세한 사항은 한국연구재단 홈페이지에 공지된 사업 공고를 참고하시고, 입력 오류 및 관련 문의는 한국연구재단 연구상담센터(1544-6118)로 연락하시기 바랍니다.

○ 학생 인건비(인건비 통합 관리 시행 기관일 경우 입력)

(단위: 천원)

과정	월급여	man-month 투입 총량	총액	참여인원수	비고
박사후연구원					
박사과정	2,500				
석사과정	1,800				
학사과정	1,000				
합계					

❖ Note

In the case of an institution with an integrated student labor cost management system, enter the student labor cost for the first year.

(Example) When two Ph.D. students and one Master's student are employed as research participants, the calculation is as follows:

- One Ph.D. student (A): Participation rate of 40% for 6 months, the other Ph.D. student (B): Participation rate of 20% for 4 months, Master's student (c): Participation rate of 30% for 5 months

→ A: $6 \times 0.4 = 2.4$, B: $4 \times 0.2 = 0.8$, C: $5 \times 0.3 = 1.5$

- Man-month for Ph.D. students: 3.2 (2.4+0.8)

- Total amount for Ph.D. students: $2500 \times 3.2 = 8000$

- Man-month for Master's student: 1.5

- Total amount for Master's student: $1800 \times 1.5 = 2700$

※ The total amount must match the student labor cost for the first year as entered in the [Fund Management Plan] tab.

7. Online Entry – 10) Student Labor Cost (for institutions without an integrated student labor cost management system)

▪ This page outlines the Student Labor Cost (for institutions without an integrated student labor cost management system) tab.

연구과제신청

접수명			
유형		연구자접수기간	
신청기간		연구형태	
		주관기관승인기간	

1) 자원신청서

2) 요약문

3) 인건비

4) 대표적연구실적

5) 최근5년간 기타실적

6) 수행완료과제

7) 진행중과제

8) 연구비집행계획

9) 학생인건비(사행)

10) 학생인건비(미시행) ▼

11) 연구활동비

12) 연구과제추진비

13) 연구장바재료비

14) 연구수당

15) 기종로Grant사업(해당자)

16) 우수성과선정내역(해당자)

17) 연구계획서

신청완료

○ 학생인건비(인건비 통합 관리 미시행 기관일 경우 입력)

<input type="checkbox"/>	성명	과정명	학과	학부명	월급여	참여시작일	참여종료일	참여율(%)	참여개월수	합계
<input type="button" value="신규"/> <input type="button" value="삭제"/>										
	성명✓	과정명✓	학과✓	학부명✓	월급여✓	참여시작일✓	참여종료일✓	참여율(%)✓	참여개월수✓	합계✓
						2018-03-01				

❖ Note

In the case of an institution without the integrated student labor cost management system, enter the student labor cost for the first year.

- Number of months to participate: Enter the number of months to participate during the research period of the corresponding year.
- Participation rate: Enter the participation rate of the corresponding year, rounded off to the nearest whole number.
- Total amount (= Monthly wage x number of months to participate x participation rate)

※ The total amount must match the student labor cost for the first year as entered in the Fund Management Plan tab.

7. Online Entry – 11) Research Activity Expense

▪ This page outlines the Research Activity Expense tab.

연구과제신청

접수명			
유형		연구자접수기간	
신청기간	연구형태	주관기관승인기간	

1) 지원신청서	2) 요약문	3) 인건비	4) 대표적연구실적	5) 최근5년간 기타실적	6) 수행완료과제	7) 진행중과제
8) 연구비집행계획	9) 학생인건비(시행)	10) 학생인건비(미시행)	11) 연구활동비 ▾		12) 연구과제추진비	
13) 연구장비재료비	14) 연구수당	15) 기종료Grant사업(해당자)	16) 최초혁신실험실	17) 우수성과 선정내역(해당자)		
18) 연구계획서	신청완료					

● 연구활동비

(단위: 천원)

구분	산정기준	금액	비고
연구활동비	내역 : 단가 * 수량=		
합계			

❖ Note

Enter details of the research activity expenses for the first year.

▪ Calculation items: Enter the following items:

- Travel expenses (overseas)
- Printing, copying, developing, and slide-making expenses
- Taxes, utilities and fees
- Expenses for experts (domestic and overseas experts)
- Expenses for education and training (domestic and overseas), collection of technical information, and purchase of literature
- Expenses for conference rooms and seminar hosting, and conference and seminar attendance fees
- Manuscript, interpretation, translation, and shorthand fees and technology introduction fees
- R&D service utilization expenses such as testing, analysis, inspection, clinical trial, technical information gathering, and patent information survey fees

※ The total amount must match the research activity expenses for the first year as entered in the Fund Management Plan tab.

7. Online Entry – 12) Research Project Implementation Expense

▪ This page outlines the Research Project Implementation Expense tab.

연구과제신청

접수명			
유형		연구자접수기간	
신청기간	연구형태	주관기관승인기간	

1) 지원신청서

2) 요약문

3) 인건비

4) 대표적연구실적

5) 최근5년간 기타실적

6) 수행완료과제

7) 진행중과제

8) 연구비집행계획

9) 학생인건비(시행)

10) 학생인건비(미시행)

11) 연구활동비

12) 연구과제 추진비 ▾

13) 연구장비재료비

14) 연구수당

15) 기종료Grant사업(해당자)

16) 최초혁신실험실

17) 우수성과 선정내역(해당자)

18) 연구계획서

신청완료

연구과제 추진비

(단위: 천원)

구분	산정기준	금액	비고
연구과제 추진비	내역 : 단가 * 수량=		
합계			

❖ Note

Enter details of the research project implementation expenses for the first year.

▪ Calculation items: Enter the following items.

- Domestic travel expenses
- Local transportation fees
- Office supply expenses
- Expenses for the purchase and maintenance of research environment-maintaining machinery/equipment
- Meeting expenses (excluding conference room fees and expert expenses included under research activity expenses)

※ The total amount must match the research project implementation expenses for the first year as entered in the Fund Management Plan tab.

7. Online Entry – 13) Research Equipment/Materials Cost

▪ This page outlines the Research Equipment/Materials Cost tab.

연구과제신청

접수명			
유형	연구자접수기간		
신청기간	연구형태	주관기관승인기간	

1) 지원신청서

2) 요약문

3) 인건비

4) 대표적연구실적

5) 최근5년간 기타실적

6) 수행완료과제

7) 진행중과제

8) 연구비집행계획

9) 학생인건비(시행)

10) 학생인건비(미시행)

11) 연구활동비

12) 연구과제추진비

13) 연구장비재료비 ▾

14) 연구수당

15) 기종료Grant사업(해당자)

16) 최초혁신실험실

17) 우수성과 선정내역(해당자)

18) 연구계획서

신청완료

연구장비·재료비

(단위: 천원)

구분	산정기준	금액			비고
		현금	현물	계	
연구 시설	내역 : 단가 * 수량=				
연구 장비	내역 : 단가 * 수량=				
재료비	내역 : 단가 * 수량=				
합계					

❖ Note

Enter details of the research equipment/materials cost for the first year.

▪ Calculation items: Freely specify details of information used for the calculation such as the quantity and cost of each item, as evidence for the appropriateness of the calculation. However, for a research facility or equipment worth 30 million won or more, specify its model name and specifications in detail.

- Materials costs: Reagents and materials purchase expenses, computer processing and management expenses, prototype and test equipment manufacturing expenses, etc.

※ If planning to install research equipment worth 30 million won or more, please fill in and upload the form “[File Upload Form 4] [Specifications for Equipment Required (Equipment valued from 30 million Won to 100 million Won) (To Whom This Form is Relevant)]”

※ The total amount must match the research equipment/materials cost for the first year as entered in the Fund Management Plan tab.

7. Online Entry – 14) Research Allowance

▪ This page outlines the Research Allowance tab.

연구과제신청

접수명			
유형		연구자접수기간	
신청기간	연구형태	주관기관승인기간	

1) 지원신청서	2) 요약문	3) 인건비	4) 대표적연구실적	5) 최근5년간 기타실적	6) 수행완료과제	7) 진행중과제
8) 연구비집행계획	9) 학생인건비(시행)	10) 학생인건비(미시행)	11) 연구활동비	12) 연구과제 추진비		
13) 연구장비재료비	14) 연구수당	15) 기종료Grant사업(해당자)	16) 최초혁신실험실	17) 우수성과 선정내역(해당자)		
18) 연구계획서	신청완료					

● 연구수당 (단위: 천원)

구분	산정기준	금액	비고
연구수당	인건비×()%=()천원		
합계			

【작성방법】

※ 연구수당은 인건비(인건비로 계상된 지급·미지급인건비 및 학생인건비를 포함하되, 정부출연연구기관 및 특정연구기관의 미지급인건비는 제외)의 20퍼센트 범위에서 계상함

❖ Note

Enter details of the research allowance for the first year.

▪ Calculation items: Research allowance must not exceed 20% of the labor cost (paid and unpaid labor cost and student labor cost calculated as labor expenses must be included but labor cost unpaid by government-funded research institutions or specified institutes shall be excluded).

※ The total amount must match the research allowance for the first year as entered in the Fund Management Plan tab.

7. Online Entry – 15) Completed Grant Program (for applicable person)

▪ This page outlines the Completed Grant Program (for applicable person) tab.

연구과제신청

접수명			
유형		연구자접수기간	
신청기간	연구형태	주관기관승인기간	

1) 지원신청서	2) 요약문	3) 인건비	4) 대표적연구실적	5) 최근5년간 기타실적	6) 수행완료과제	7) 진행중과제
8) 연구비집행계획	9) 학생인건비(시행)	10) 학생인건비(미시행)	11) 연구활동비	12) 연구과제추진비		
13) 연구장비재료비	14) 연구수당	15) 기종료Grant사업(해당자) ▼	16) 최초혁신실험실	17) 우수성과 선정내역(해당자)		
18) 연구계획서	신청완료					

● 기 종료 Grant 사업 수행현황

기 종료 Grant 사업 수행현황

선정년도	과제번호	사업명	과제명	연구기간

❖ Note

View completed grant programs.

The applicant may view records of participation in Korean-style grant programs (completed after 2012).

- Programs operated by the NRF such as the Young Researchers, Individual Basic Science and Engineering Research, and Nurturing Next-generation Researchers programs
- In the absence of applicable content, the section will remain blank.

※ The applicant must summarize the research achievements of the relevant project under “3. Research Competence” of “[File Upload Form 1][Research Proposal]”

7. Online Entry – 16) Previous Recognition for Excellent Research Achievement (for applicable person)

▪ This page outlines the Previous Recognition for Excellent Research Achievement (for applicable person) tab.

❖ Note

Enter any project previously selected as an excellent research achievement.

※ If the applicant researcher's project has been selected as an excellent achievement by the Ministry of Science, ICT and Future Planning and the Ministry of Education between 2015 and 2017, enter the pertinent project (Specify the title of the selected project accurately in the Research Project Name field).

※ Each eligible achievement can be used for an application to acquire additional points on one occasion only.

8. Uploading of Files Including Research Proposal (1)

▪ This page outlines the Research Proposal tab.

❖ Note

Upload each MS.doc file prepared in accordance with the applicable form.

※ **Select the correct file to upload. Uploading the incorrect file may incur disadvantages for the applicant.**

- Research Proposal: A file prepared in accordance with “[File Upload Form 1][Research Proposal]”
- Main Research Achievements Summary and Evidential Materials: A file prepared in accordance with “[File Upload Form 2][Major Research Achievements]”

① **Add:** Click [Add] to select each MS.doc file prepared in accordance with the applicable form.

8. Uploading of Files Including Research Proposal (Research Content) (2)

▪ This page outlines the Research proposal tab.

개인정보 및 과세정보의 제공·활용 동의서	NO	파일명	크기	상태
필수제출				
1 추가 × 삭제 취소 다운로드				

시설장비 심의요청서	NO	파일명	크기	상태
해당자만 제출				
1 추가 × 삭제 취소 다운로드				

2 저장

❖ Note

Upload each MS.doc file prepared in accordance with the applicable form.

※ **Select the correct file to upload. Uploading the incorrect file may incur disadvantages for the applicant.**

- Agreement of the Provision and Use of Personal Information and Tax Information: A file prepared in accordance with “[File Upload Form 3][Agreement on the Collection and Use of Personal and Tax Information]”

※ Agreement of the Provision and Use of Personal Information and Tax Information shall be scanned after obtaining the signatures of the PI and collaborator and the seal of the head of the host institute (or the head of a university-industry collaboration foundation in the case of colleges/universities), and then prepared in a PDF format.

- Request for Deliberation on a Facility or Equipment: A file prepared in accordance with “[File Upload Form 4][Specifications for Equipment Required (Equipment valued from 30 million Won to 100 million Won) (To Whom This Form is Relevant)]”

※ If planning to install research equipment of 30 million to 100 million, please fill in the form.

① **Add:** Click [Add] to select each MS.doc file prepared in accordance with the applicable form.

② **Save:** Select all files and click [Save] to upload them.

9. Completion of Application (1)

▪ This page outlines the Completion of Application tab.

연구과제신청

접수명			연구자접수기간			
유형			주관기관승인기간			
신청기간	연구형태					

1) 지원신청서	2) 요약문	3) 인건비	4) 대표적연구실적	5) 최근5년간 기타실적	6) 수행완료과제	7) 진행중과제
8) 연구비집행계획	9) 학생인건비(사행)	10) 학생인건비(미사행)	11) 연구활동비	12) 연구과제추진비		
13) 연구장비재료비	14) 연구수당	15) 기종료Grant사업(해당자)	16) 우수성과선정내역(해당자)	17) 연구계획서		

1 신청완료

입력하신 내용중에 오류사항이 있습니다. 아래오류 내용을 확인해 주세요.

- 과제명이 없습니다. 지원신청서에서 과제명을 입력하여 주십시오.
- 주관기관 정보가 없습니다. 주관기관 정보를 입력하여 주십시오.
- 접수시 필수문서 대표적 연구실적 및 요약문는 필수로 첨부하여야 하며 현재는 첨부파일이 없습니다. 첨부파일을 등록하여 주십시오.
- 접수시 필수문서 대표적 연구실적 증빙자료는 필수로 첨부하여야 하며 현재는 첨부파일이 없습니다. 첨부파일을 등록하여 주십시오.
- 접수시 필수문서 개인정보 제공 및 활용 동의서는 필수로 첨부하여야 하며 현재는 첨부파일이 없습니다. 첨부파일을 등록하여 주십시오.
- 연구계획서 파일을 첨부하여 주십시오.
- 연구분야의 국가과학기술표준분류를 하나라도 입력하여 주십시오.
- 연구분야의 국가과학기술표준분류(적응분야)를 하나라도 입력하여 주십시오.
- 연구분야의 과학기술 분야분류를 하나라도 입력하여 주십시오.
- 연구분야의 6T 기술분류를 하나라도 입력하여 주십시오.
- 연구분야의 NTRM 기술분류를 하나라도 입력하여 주십시오.

✓ 새창으로 ※ 인쇄가 필요할 경우 [새창으로]를 클릭후 [인쇄]를 이용하여 사용가능.

❖ Note

① Complete application: Click [Complete Application] and **if any error is found, revise the pertinent content.**

※ Even after the completion of the application, the applicant may be restricted from applying and requested to check and correct any errors. In particular, entering incorrect information regarding any restriction period may result in a problem if the application is completed on the date of the deadline. Therefore, please click [Complete Application] during the process of entering information necessary for the application (in particular, before uploading any files) to check for errors in advance.

9. Completion of Application (2)

- This page outlines the Completion of Application tab.

연구과제신청

접수명
유형
신청기간
연구형태
연구자접수기간
주관기관승인기간

1) 자원신청서 2) 요약문 3) 인건비 4) 대표적연구실적 5) 최근모집간 기타실적 6) 수행완료과제 7) 진행중과제
8) 연구비집행계획 9) 학생인건비(사행) 10) 학생인건비(미사행) 11) 연구활동비 12) 연구과제추진비
13) 연구장비재료비 14) 연구수당 15) 기증료Grant사업(해당자) 16) 우수성과 선정내역(해당자) 17) 연구계획서

신청완료

신청이 정상적으로 완료되었습니다.

2 주관기관 담당자 정보

· 총 6/6건 10건

기관명	사용자명	전화번호	이메일주소
학교	김 세	042- 104	klh.ac.kr
학교	민 병	042- 113	m.ac.kr
학교	유 보		yjt.c.kr

❖ Note

- ① **Complete application:** Click [Complete Application] and if no error is found, the tab will close as normal and the application status will be changed to “requested for review by the host institute.”
 - ② **Contact details of the persons in charge at the institute:** Displays a list of persons in charge of research management at the host institute. Please check the contacts in the list and request approval from the responsible official.
- ※ Even after the completion of the application, the applicant may be restricted from applying and requested to check and correct any errors. In particular, entering incorrect information regarding any restriction period may result in a problem if the application is completed on the date of the deadline. Therefore, please click [Complete Application] during the process of entering the information necessary for the application (in particular, before uploading any files) to check for any errors in advance.